

TOWN OF MISHICOT MONTHLY MEETING MINUTES
MONDAY, OCTOBER 6, 2025, 7:00 P.M.
MISHICOT TOWN HALL
710 NORTH STATE STREET

CALL TO ORDER

Chairman Dean Anhalt called the meeting to order at 7:00 p.m. Present were Gordon Augustine, Lee Stefaniak, Tammy Thielbar, Connie Tesarik, and Dean LeCaptain.

GUESTS

Robert DesJarlais and Malcolm Peroutka

PLEDGE OF ALLEGIANCE

Chairman Anhalt led the board and those present in the Pledge of Allegiance.

APPROVE MINUTES OF THE SEPTEMBER 2, 2025 BOARD MEETING AND THE MINUTES OF THE SEPTEMBER 8, 2025 SPECIAL MEETING OF THE BOARD

The minutes of the September 2, 2025 Board Meeting and the minutes of the Special Meeting of the Board held September 8, 2025 were reviewed by the board upon e-mailed receipt.

Supervisor Stefaniak moved to approve the minutes of the September 2, 2025, board meeting and the Special Meeting of the Board held September 8, 2025. Supervisor Augustine seconded the motion. All votes in favor. Motion carried.

APPROVAL OF AGENDA AS PRINTED

Supervisor Augustine moved to approve the October 6, 2025, monthly meeting agenda. Supervisor Stefaniak seconded the motion. All votes in favor. Motion carried.

CORRESPONDENCE

Ms. Tesarik presented the following: Planning and Parks monthly zoning report for the month of August and September; Notice of Zoning Ordinance changes for Bohacek and Stueck; Constable report from Constable Liermann for the month of September; and an announcement of 2026 Estimated General Transportation Aids (154,762.60).

The town recently updated its Grievance Procedure and was in need of a new hearing officer. The clerk reported that Ms. Julie Flaten of Egg Harbor, Wisconsin, would be willing to act as the town's Grievance Hearing Officer at a fee of \$50 per hour should her services be needed. Ms. Flaten is a retired administrator/HR director.

PUBLIC INPUT

No public input.

DISCUSSION AND ACTION REGARDING THE DNR BUILDING LOCATED AT 2220 E. COUNTY ROAD V, MISHICOT

The Board toured the vacant DNR building at 2220 E. County Road V, Mishicot, on Thursday, October 2. The town board was approached by a real estate agent to see if the town would be willing to purchase the building for use as a town hall and shop.

The board has decided to decline the offer. Reasons for the Town Board's decision are that there is no salt storage building on the property. A new salt storage building could cost as much as \$250,000. They are also concerned about heating bills and the repairs that would be necessary to make the space ready for use by the town. Also, the office area does not meet the town's need for a larger board meeting room. Lastly, the town is not interested in going into more debt at this time.

SAMZ ROAD BIL PROJECT UPDATE

Chairman Anhalt said invoices for the Samz Road construction project have started coming in. He will be meeting with Rich Glen on Monday and will also be speaking with WPS about power pole location. Keith Process, of Mead and Hunt, said that \$210,000 worth of breaker run had been added to the project due to a poor subsurface discovered during excavation. There was no specific area that the breaker run was used. It was spread out across the whole project. Mr. Anhalt said that since more of the breaker run was used on the town's portion and because the town added a driveway for Bradley, he suggested the usual 56% Town and 44% Village split. Supervisors Stefaniak and Augustine agreed with the split.

ADOPT RESOLUTION NO. 2025-5 BCPL BORROWING RESOLUTION RE: SAMZ ROAD CONSTRUCTION (Replaces Resolution 2025-02)

Chairman Anhalt, having read the full preamble and resolutions (Resolution 2025-5, which replaces 2025-2) to the town board members and to those in attendance at the October 6, 2025, regular town board meeting of the Town of Mishicot, moved for adoption of the following: That the town board supervisors of the Town of Mishicot in the County of Manitowoc, in accordance with the provisions of Chapter 24 of the Wisconsin Statutes, do hereby make application for a loan of One Hundred Sixty-five Thousand and no/100 Dollars (\$165,000.00) from the Trust Funds of the State of Wisconsin for the purpose of financing roadwork. The loan is to be continued for a term of 10 years from the 15th of March preceding the date the loan is made. The loan is to be repaid in annual installments as provided by law, with interest at the rate of 5.50% per annum.

The town board further adopted a resolution (2025-05, which replaces 2025-02) levying upon all the taxable property in the Town, a direct annual tax sufficient in amount to pay the annual installments of principal and interest as they fall due, all in accordance with Article XI, Sec. 3 of the Constitution and Sec. 24.66(5), Wisconsin Statutes.

Motion was seconded by Supervisor Augustine. Roll Call Vote indicated the following: Chairman Anhalt - Aye; Supervisor Stefaniak - Aye; Supervisor - Augustine - Aye. All votes in favor. Motion carried.

Chairman Anhalt and the Town Board indicated that 50% (\$82,500) disbursement of the loan proceeds will be requested on or about October 15, 2025, with the remaining 50% (\$82,500) being disbursed on December 1, 2025.

ASSMAN ROAD BRIDGE - EMERGENCY REPAIR AND ROAD CLOSURE

Chairman Anhalt reported that he and others have been cutting overhanging trees in the Assman Road right of way. The road closure made it a convenient time to remove the trees.

Chairman Anhalt also reported he has been gathering posts and guardrails for the temporary bridge repairs. Signs have been ordered. Joe Heyroth will pick up the bunkers from Carew. The road is not expected to open until about November 1.

ARIP PROGRAM - \$30 MILLION TARGETED TO BRIDGE AND CULVERT REPAIR THROUGH THE LOCAL BRIDGE AND CULVERT IMPROVEMENT PROGRAM

Chairman Anhalt explained the \$30 million is actually part of the money set aside for ARIP (Agricultural Road Improvement Program). It became obvious during the inspection of the state's small bridges and culverts that funding was going to be necessary to make repairs to those in the worst condition. Assman Road bridge is one of three in Manitowoc County that calls for partial or full closure. Mr. Anhalt noted that one requirement for ARIP funds was a weight limit reduction. He will find out the details. This project could be funded by ARIP or 50/50 county bridge aid, but not both. When Chairman Anhalt meets with Rich Glen, he will get an idea of what the bridge would cost the town. They will be discussing the poles on Samz Road, the Assman Road bridge, and the rest of Cherney Road from Samz to CTH Q.

DISCUSSION ON GRANT WRITING FOR ROAD PROJECTS AND THE OCTOBER 2 LRIP MEETING WITH MANITOWOC COUNTY

Chairman Anhalt described the LRIP Program (Local Road Improvement Program). The

municipality would need to pay for the project in full and apply for reimbursement. Mr. Anhalt said he would like to go after the Discretionary portion of the program. He would like to look at funding to finish Cherney Road. It was noted that the town cannot afford to pay for a road project in full at this time.

The municipalities attending the October 2 County Highway Department meeting have agreed to allow this cycle's Discretionary fund to go to two other municipalities that have a large project. This program requires engineering to be done prior to application for the grant. The application is due November 1 of the year awarded. The winning municipality has five years to complete the project.

AMBULANCE UPDATE

Chairman Anhalt and Supervisor Stefaniak updated the town board regarding personnel changes on the Mishicot Area Ambulance Service. The service is looking for a new director. It may split the bookkeeping and the director duties. Supervisor Stefaniak also stated that last year the per capita charge was \$12. This will be increasing to \$14.20 per capita for 2026. Population estimate for 2025 is currently 1316. Estimated 2026 per capita payment to the Ambulance Service is \$18,687.20. Mr. Stefaniak noted this per capita rate is much lower than many other area ambulance services.

EMERGENCY OPERATIONS PLAN UPDATE

The town is in the process of updating the Emergency Operations Plan. The update is postponed until the November 3 board meeting to allow more time for board members to review the plan.

DISCUSSION ON FIRE PROTECTION COSTS

The town board discussed the annual increases to the fire contracts. Increases are based on the increase in equalized value of the area covered by each department. Currently, the town pays 1 mill of equalized value. The equalized value is currently \$176,270,400. One mill equals \$176,270.40, the amount of fire protection for 2026.

RESOLUTION 2025-06 REGARDING REQUEST FOR A \$200,000 LEVY INCREASE FOR 2025 TAX BILLS; SET DATE AND LOCATION FOR MEETING OF THE ELECTORS; REVIEW DRAFT NOTICE

At the 2025 Annual Meeting in April, citizens of the town voted that the town board request a \$200,000 tax levy increase for 2025, collected in 2026, for purposes of road improvements and

equipment replacement as the town board sees fit. The citizens approved that motion with a vote of 8 yeas and 4 noes.

Chairman Anhalt called for a motion to adopt Resolution 2025-06 proposing a \$200,000 increase in the 2025 tax levy, collected in 2026, for purposes of road improvements and equipment replacement as needed. **Supervisor Stefaniak moved to adopt Resolution 2025-06 proposing a \$200,000 increase in the 2025 tax levy, collected in 2026. Motion seconded by Supervisor Augustine. The vote includes moving the Special Meeting of the Electors to the Mishicot VFW Hall, 314 W. Main Street, Mishicot. The Special Meeting of the Electors shall be held on Monday, November 17, 2025, at 6:00 p.m. All votes in favor. Motion carried.**

The board also discussed the meeting notice and informational letter that will be mailed to each Town of Mishicot property owner. It was decided to handle the process similarly to last year's request with a bulk mailing done by Fricke Printing.

ROAD CROSSING SIGNAGE AT TISCH MILLS ROAD AND ZANDER ROAD INTERSECTION

There has been a citizen request that the board review the Tisch Mills and Zander Road intersection for safety concerns. The board reviewed appropriate signs and decided on "Slow Children at Play." It was suggested to also use flags on Tisch Mills Road north of Zander and on a sign south of Dustin Miller's home. It was further suggested to put flags on the Zander Road stop signs in both directions west and east.

UPDATE ON PERSONAL PROPERTY PARCELS

The Department of Revenue is looking into the complaints filed by the assessor, the town and Schmidt's. Chairman Anhalt also received a phone call from lobbyist Jolene Plautz regarding the proposed rules putting more power in the hands of the county with regard to the real property lister duties that might conflict with the assessor's powers. The town must hear something by November 1. This matter will appear on the November 3 agenda.

SET BUDGET WORK MEETING AND BUDGET HEARING DATES

A Budget Work Meeting has been set for Monday, October 27, at 6:00 p.m. The Budget Hearing is scheduled for Monday, November 17, after the Special Meeting of the Electors, which begins at 6:00 p.m.

MAINTENANCE ISSUES INCLUDING TRUCK REPAIRS

Supervisor Augustine reported parts are in and that they will be putting the grader and the truck back together. Mr. Augustine noted that Koeppel suggested not trying to weld the box on the older truck because it is too far gone. It was suggested to just keep using it as it is.

REPORTS TO THE BOARD CONNIE, TAMMY, DANNY, DEAN, GORDON, AND LEE

The clerk reported that the 2026 Recycling Grant has been filed. Ms. Thielbar reported the annual treasurer's meeting will be held at the Expo Drive Office Complex at 5:30 p.m. on Wednesday, October 22. Lee Stefaniak reported that he heard a compliment on Dean LeCaptain's ditch mowing. Chairman Anhalt heard from Holly Osborne, who owns property at Zander and Stangel Road. A culvert is squashed on the east side of Stangel Road. Dean Anhalt also said Frontier left a hump in Sunrise Lane when they bored under the road. Mr. Anhalt is working with Supervisor Augustine on the WISLR PASER ratings report due later this month.

APPROVE THE FINANCIAL REPORT

Supervisor Stefaniak moved to approve the financial report as presented by the clerk. Motion seconded by Supervisor Augustine. All votes in favor. Motion carried.

MOTION TO PAY THE BILLS

Supervisor Augustine moved to pay claims as presented by the clerk. Motion seconded by Supervisor Stefaniak. All votes in favor. Motion carried. Claims were approved as presented and checks were signed.

ITEMS FOR NEXT BOARD MEETING

Samz Road BIL grant update; update on the town board's tax levy exceedance request of the electors; Assman Road Closure; followup on the BCPL loan; update and action regarding personal property on the tax roll; Emergency Operations Plan Review

ADJOURN

Supervisor Stefaniak moved to adjourn the meeting at 9:11 p.m. Motion was seconded by Supervisor Augustine. All votes were in favor. Motion carried.

The next regular meeting of the town board will be on Monday, November 3, 2025, at 7:00 p.m.

These minutes were taken at the October 6, 2025, monthly town board meeting and recorded here on October 9, 2025. These minutes will be board approved at the next regularly scheduled town board meeting.

Connie Tesarik - Clerk