

ANNUAL MEETING - APRIL 15, 2025

CALL TO ORDER

Mr. Stefaniak called the meeting of the electors to order at 7:00 p.m.

Present for the board were Lee Stefaniak, Dean Anhalt, Robert DesJarlais, Tammy Thielbar, and Connie Tesarik. Jeff Chalupny was absent and excused. A list of attendees is included hereto.

PLEDGE OF ALLEGIANCE

Mr. Stefaniak led the attendees in the Pledge of Allegiance. Public Notice was posted on the Town website and posted in three places within the town.

2025 ANNUAL MEETING AGENDA PRESENTATION

Chairperson Stefaniak presented the annual meeting agenda and asked if there were any changes or additions. None were made.

2024 ANNUAL MEETING MINUTES

Minutes from the 2024 annual meeting were read by Ms. Tesarik. Mr. Stefaniak asked if there were any additions or corrections to the minutes. **A motion was made by Chuck Hoffman moved to approve the 2024 Annual Meeting Minutes. Motion seconded by Mike Koepfel. All Votes in favor. Motion carried.**

APPROVE THE MINUTES FROM THE NOVEMBER 18, 2024, SPECIAL ELECTOR MEETING

Minutes from the November 18, 2024, Special Elector Meeting were read by Ms. Tesarik. Mr. Stefaniak asked if there were any additions or corrections to the minutes. **A motion was made by Mike Koepfel to approve the minutes of the November 18, 2024, Special Elector Meeting. Motion seconded by Mike Wavrunek. All Votes in favor, except one Nay by Chuck Hoffman. Motion carried.**

SET DATE FOR THE 2026 ANNUAL TOWN MEETING (APRIL 21, 2026)

The 2026 Annual Town Meeting will be held Tuesday, April 21, 2026, at 7:00 p.m. at the Mishicot Town Hall, 710 N. State Street, Mishicot.

FINANCIAL REPORT

Mr. Stefaniak presented the 2024 Annual Financial Report and reviewed the revenues and expenditures while the taxpayers followed along on their copy of the report. The Town of Mishicot's total general fund balance for the year ended December 31, 2024, is \$163,343. The Town's General Fund also indicates an unassigned fund balance of \$163,343, which represents

approximately 19.4% of the total 2024 general fund budgeted expenditures. The town auditor advises the unassigned general fund balance to be between 20% and 30% of its annual general fund budgeted expenditures. **A motion was made by Mike Koeppel to accept the financial report. Motion was seconded by Chuck Hoffman. All votes in favor. Motion carried.**

The clerk reported on the town's debt schedule. Outstanding principal as of 12/31/2024 is \$82,149.95. In August 2024 the town board ordered a prepayment of debt on the Hillcrest Bridge loan in the amount of \$78,215.82. The prepayment was done because the total amount of the loan was not needed for the debt incurred for the bridge. Prepayment resulted in approximately \$9,000 in interest saved over the life of the original loan. The town expects to pay off the truck loan in 2026. The town 2025 budget plans to use \$50,000 of town funds toward Samz Road construction, with the balance being borrowed.

TAX LEVY - 2025

Chuck Hoffman made a motion for the Town Board to set the 2025 tax levy, collected in 2026, at budget time. Mike Koeppel seconded the motion. All votes in favor. Motion carried.

UPCOMING WORK FOR 2025

The town board completed their annual road inspection on Monday, March 31, 2025.

Wedging is planned for Barthels Road, Gesser Lane, and Saxonburg Road between Two Creeks Road and Zander Road. The request for bids is out at this time and are to be returned by May 5 at 5:00 p.m. Spot work will be done on Division Drive. Construction of Samz Road will take place beginning in mid-summer. There are also plans to open up culverts on Tapawingo Road and also on Barthels where the road beds are sinking and creating hollows.

FUTURE EQUIPMENT PURCHASES

Chairperson Stefaniak stated that the town is looking at replacing the 2005 plow truck. There is a two-year delay for delivery. A new truck could run between \$225,000 and \$325,000.

Twenty shop lights will be retrofitted at a cost of approximately \$4,386.33, including recycling charges.

FIRE PROTECTION CONTRACT UPDATE

This year the Town has budgeted \$167,815.90 for fire protection services. The amount of the contracts is based on equalized value and rises and falls in relationship to it. As equalized value increases, so does the cost of fire protection.

The town signed a contract with the Tisch Mills Fire Department in March in the amount of \$48,666.61 effective April 15, 2025 through April 14, 2026 and in July will be signing a contract

with the Mishicot Fire Department in the amount of \$119,149.29 effective August 1, 2025 through July 31, 2026.

DISCUSSION REGARDING TOWN ROAD SUPERINTENDENT VACANCY

Friday, April 18 will be Jeff Chalupny's last day of work with the town. Supervisor Anhalt requested input from the town people as to whether or not they wished to keep a full-time road person. Chairperson Stefaniak said with 52 miles of roads, we would need a full-time man. Gordon Augustine asked about other towns that do not have full-time road staffing. Lee Engelbrecht noted that Two Creeks, while they chose not to rehire an employee, only has 25-28 miles of road.

Mr. Augustine, who has been elected to town board supervisor and who formerly worked for the Town of Mishicot as the Road Superintendent, offered to assist the town with road duties until someone is found to replace Mr. Chalupny. Mr. Engelbrecht said that there has been an increase in what the town elected officials can earn in addition to their elected duties and salary. Total hourly wages paid for that work may not exceed \$15,000 per year.

Mr. Engelbrecht gave a county board update. The 0.5% sales tax took effect on January 1 of 2025. The tax is to help pay for the Health and Human Services shortfall discovered in 2024. The county has not yet seen the sales tax collected. The tax is paid quarterly, and the first quarter just ended on March 31. Estimated revenue is \$7 to \$9 million per year, with no past history. The NFL Draft in Green Bay may have an artificial effect on taxes collected. Mr. Engelbrecht said he hopes that within five years the county could discontinue bonding. The County currently bonds to pay for road projects.

2025 OPEN BOOK, BOARD OF REVIEW AND REVALUATION

No date has yet been scheduled for Open Book or Board of Review. The clerk urged citizens to regularly check the town website for the upcoming dates.

PUBLIC INPUT

Chuck Hoffman said the roads are still not being properly repaired.

Chuck Hoffman moved that the town board take action to increase the town levy \$200,000 above and beyond the present levy, to use for whatever the town has need to repair roads or replace equipment. Malcolm Peroutka seconded the motion to exceed the levy limit \$200,000 over the present levy. A voice vote was taken. 8 Yeas; 4 nays. Motion carried.

Supervisor Anhalt stated that we have \$95 million of existing farmland. This would be \$313,000 per year that does not get taxed. He said taxes on farmland should be calculated differently.

The board and citizens recognized that the revaluation and the school referendum last fall contributed to the failure of the levy limit exceedance request made last fall. The board agreed to take it under consideration at the next board meeting.

Supervisor Anhalt gave updates on the town website with regard to building construction and also cemetery burial rules and procedures. Mr. Anhalt also gave an update on Samz Road. The construction project is approximately \$1,400,000, with the municipal portion being about \$160,000 with engineering and construction costs.

WAGES FOR ELECTED OFFICIAL PERFORMING TOWN WORK

State Statutes indicate that any wage earned by an elected official must be set by the town citizens at a special meeting of the town. **Mike Koeppel moved to set the part-time hourly wage for an elected official at \$25.00 per hour. Mike Koeppel amended the motion to state “until someone is hired and trained.” Amended motion seconded by Mary Behrmann. All votes in favor. Motion carried.** Supervisor Anhalt said the town will hire a full-time person.

Chairman Stefaniak thanked Robert DesJarlais for his services over the last ten years.

WEBSITE UPDATE

The clerk reminded the attendees that the town’s new website is up and running for one year now. The address is still www.townofmishicot.org The website is a valuable tool that will continue to evolve to meet the town’s needs.

ADJOURN

Mike Koeppel made a motion to adjourn the meeting at 8:08 p.m. Motion seconded by Chuck Hoffman. All votes in favor. Motion carried.

These minutes were taken at the Annual Meeting of the Electors of the Town of Mishicot on April 15, 2025, and entered into this Minutes book on April 22, 2025. These minutes will be approved by the town electors at the April 21, 2026 annual meeting.

Respectfully submitted,

Connie Tesarik – Clerk