

TOWN OF MISHICOT MONTHLY MEETING MINUTES
MONDAY, MARCH 3, 2025, 7:00 P.M.
MISHICOT TOWN HALL
710 NORTH STATE STREET

CALL TO ORDER

Chairman Stefaniak called the meeting to order at 7:00 p.m. Present were Robert DesJarlais, Dean Anhalt, Tammy Thielbar, Jeff Chalupny and Connie Tesarik.

GUESTS

Troy Wordell, Jerome Wotachek; Pat Shebesta, Malcolm Peroutka, Gary Novitski

PLEDGE OF ALLEGIANCE

Chairman Stefaniak led the board and those present in the Pledge of Allegiance.

APPROVE MINUTES OF THE FEBRUARY 3, 2025, BOARD MEETING

The minutes of the February 3, 2025, Board Meeting were reviewed by the board upon e-mailed receipt.

Supervisor Anhalt moved to approve the minutes of the February 3, 2025, board meeting. Supervisor DesJarlais seconded the motion. All votes in favor. Motion carried.

APPROVAL OF AGENDA AS PRINTED

Supervisor DesJarlais moved to approve the March 3, 2025, monthly meeting agenda. Supervisor Anhalt seconded the motion. All votes in favor. Motion carried.

CORRESPONDENCE

Ms. Tesarik presented the following: Meeting Notice for the Manitowoc County Deputy Sheriffs and Constables Association, Thursday, March 6, at 6:30 p.m. at the Manitowoc County Sheriff's Office; a copy of the Town of Gibson Comprehensive Land Use Plan Update Ordinance 2025-2; Wisconsin Department of Revenue Final Major Class Comparison for 2024 (ratio=101.18); letter from the DOR withdrawing the town's 2024 non-compliance status regarding property assessments; Manitowoc County Zoning Permit Report for January 2025

PUBLIC INPUT

Troy Wordell was not on the agenda but wished to address the board concerning his future plans to place a new single-wide mobile home on a permanent foundation and slab on his mother's (Linda Wordell and Mike Franz) property located at 8940 Fox Lane. He has not yet had a perc

test done. Reed Gaedtke of Manitowoc County Planning and Parks said the home will be compliant when approved by HUD. The board instructed Troy to contact the town building inspector Scott Beining to find out what inspections might be needed. Power and a well are already there. Supervisor Anhalt let Mr. Wordell know that the value of the mobile home will be placed on the owners' real estate parcel. It was noted that the HUD seal will go to the county. Mr. Wordell's request will be placed on the April 7 meeting agenda for approval. A letter will be sent to Planning and Parks with a copy to Mr. Wordell.

Jerome Wotachek reminded the board that it is time to update the cemetery mowing and equipment contract. The clerk will place it on the April 7 agenda. Mr. Wotachek further noted that there are tree limbs hanging into the right of way at the SE corner of Saxonburg Road and Zander Road. Mr. Chalupny will take a look at it again. It had been trimmed before.

SAMZ ROAD BIL FUNDING PROJECT UPDATE

Supervisor Anhalt said the right of way purchases are complete. He has received copies of the recorded documents. Copies will be kept in the town hall safe. Mike Cohen will be our project representative as the project moves forward. Bids are scheduled to be opened March 11. A meeting will be scheduled with the municipalities. The project will not begin until July 4 and no later than August 4. This is to accommodate DOT scheduling. Forty-five working days to completion. Mr. Anhalt will be attending the village meeting on March 4. Two driveways will be replaced west of Cherney Road.

DISCUSSION AND POSSIBLE ACTION REGARDING RECYCLING RECEPTACLE REPAIR

David Schmidt called today to say that the repairs could be done for \$3,000 or less. The bottom will be replaced and will come up the side and will put on some green paint. **Supervisor Anhalt moved to contract with David and Leon Schmidt to repair the bin the town owns at the recycling center. Motion seconded by Supervisor DesJarlais. All votes in favor. Motion carried.**

APPROVAL OF THE 2025 GLACIERLAND SERVICE AGREEMENT - PHRAGMITES CONTROL

An agreement was presented for approval by the board from Glacierland to continue phragmites control in the town in the amount of \$5577 with the contract beginning March 31, 2025. **Supervisor DesJarlais moved to approve the 2025 Glacierland Service Agreement for phragmites control for \$5577. Motion was seconded by Supervisor Anhalt. All votes in favor. Motion carried.**

DISCUSSION AND ACTION ON 1932 E. ZANDER ROAD FLAG SIGN AND RELATED ROW

Supervisor Anhalt stated that the address sign is missing from the Holly Osborne property on E. Zander Road. Mr. Anhalt contacted Ms. Osborne. Jim Reif Builders put up the fence but did not

put the sign back up but leaned it against the fence. She stated she does have the sign and post yet. Mr. Anhalt was further concerned that the card reader installed at the entry to the property appears to be in the ROW, but it is 34' from the centerline. We do have a 40' easement on that road. Supervisor Anhalt does not think we have any complaint about the location of the card reader. Ms. Osborne should be told that if the town would need to perform any work in that area that the card reader could be in the way.

2025 ROAD PROJECTS

Mr. Chalupny said that neither Scott's nor Fahrner have looked at the roads yet. He further reported that something has to be done on Division, and we need to chip seal Barthels and Saxonburg between Zander and Two Creeks, wedging this year and chip sealing next year. Supervisor Anhalt also asked Jeff to check on the pavement over the two culverts on Tapawingo Road.

ANNUAL MEETING DATE

The Annual Meeting of the Town will be held on Tuesday, April 15, 2025, at 7:00 p.m., at the Mishicot Town Hall, 710 N. State Street, Mishicot.

ROAD INSPECTION DATE

The annual road inspection by the town supervisors and Mr. Chalupny will be held on Monday, March 31, 2025, commencing at 2:30 p.m., from the Mishicot Town Hall.

DOT SALT CONTRACT 2025-2026

Mr. Chalupny asked for the board's permission to approve the state salt contract since it will most likely have a due date prior to the next town board meeting. **Supervisor Anhalt moved to allow Jeff Chalupny to sign the salt contract with the state when it comes. Motion seconded by Supervisor DesJarlais. All votes in favor. Motion carried.**

WTA DISTRICT MEETING - MARCH 22, FARM DISCOVERY CENTER

The Mishicot Town Board will be attending the WTA District Meeting on March 22 at the Farm Discovery Center. The purpose is for town board education and Board of Review re-certification. The board will leave the town hall at 7:45 a.m. The meeting will last until mid-afternoon.

DISCUSSION AND POSSIBLE ACTION REGARDING NEW SHOP LIGHTS

The board discussed purchasing used shop fixtures from Jeff Novak. The town does not need the fixtures. We have 20 lights total. Mr. Novak has 8 or 9. The town can no longer get bulbs. Jeff had talked with Koepfel last fall regarding retrofitting the current light fixtures. Koepfel had given a price of \$3800 to \$4000. Supervisor Anhalt asked for a formal bid from Koepfel and to place the matter on the April 7 agenda.

DISCUSSION AND POSSIBLE ACTION REGARDING QUICK ATTACH REPAIR/ REPLACEMENT FOR THE LOADER

Gordon Augustine welded the quick attach for the loader. Extra pins were added.

MAINTENANCE ISSUES

Jeff Chalupny said there was a salt shed inspection. All passed. There are some leaks on the aprons in the front. Jeff added that the power steering gearbox on the IHC leaks. A new gearbox is \$1100. The part has been ordered. There will be a bill from the county for a NOX sensor, CO2 sensor on top of the DEF emissions. Chairman Stefaniak asked about the \$5000 down for a new snow plow truck. Mr. Chalupny said we might be able to work through Sourcewell. They would do the bidding for us, and we may not have to pay \$5,000 down.

REPORTS TO THE BOARD: DANNY, JEFF, CONNIE, TAMMY, DEAN, ROBERT & LEE

Mr. Chalupny reported crack filling material has been ordered and should be here by the end of the month. He has also been cutting brush and filling potholes, and also keeping up with maintenance. Jeff has also reported that we have all of the allocated salt for this season. We may need 150 tons of salt for next year.

The clerk reported that it has come to her attention that the property owners that sold right of way for Samz Road to the town were to have received a 1099-S form. She is currently investigating how the town might file those forms since they are to be filed online. NOTE: The clerk resolved this matter on March 8 by filing online through Tax1099.com. The clerk reported on the phone evaluation with the DNR concerning our recycling program. All went well; however, we should probably review the town's recycling ordinance and the Compliance Assurance Plan due to their age.

The treasurer reported that tax collection had gone well with just a few issues with late received payments. Late first installments result in the total taxes due with interest accumulating. Ms. Thielbar will also be renewing the town cemetery CD when it matures later in March.

Mr. Anhalt said we need to bring up the matter of moving personal property to real property parcels when we attend the WTA District Meeting to see if anything is being done to correct the issues it has caused.

Chairman Stefaniak said there are leaning trees on Assman Road. There are concerns that the trees could fall into the road. He asked if the property owner is responsible for fallen trees. Mr. Stefaniak would like to see if we can work together to remove the trees. Supervisor Anhalt wondered if we could limb them. Chairman Stefaniak also asked about the Mick Schwake water issue, which has been discussed in the past, and about putting some gravel there to help with the water washouts. The slope is insufficient. Correcting the issue would be complicated and expensive.

Mr. Stefaniak updated the board on the Mishicot Area Ambulance.

APPROVE FINANCIAL REPORT

Supervisor Anhalt moved to approve the financial report. Motion seconded by Supervisor DesJarlais. All votes in favor. Motion carried.

MOTION TO PAY THE BILLS

Supervisor DesJarlais moved to pay claims as presented by the clerk. Motion seconded by Supervisor Anhalt. All votes in favor. Motion carried. Claims were approved as presented and checks were signed.

ITEMS FOR NEXT BOARD MEETING

Samz Road BIL grant update; formal quote to replace the shop lights; cemetery mowing and equipment use contract; 2025 road projects; Annual Meeting date and planning; approval letter to Manitowoc County Planning and Parks for Troy Wordell's request for placement of single-wide mobile home on Fox Lane; 2025-2026 fire contract with Tisch Mills Fire Department

ADJOURN

Supervisor Anhalt moved to adjourn the meeting at 8:40 p.m. Motion was seconded by Supervisor DesJarlais. All votes were in favor. Motion carried.

The next regular meeting of the town board will be on Monday, April 7, 2025, at 7:00 p.m. These minutes were taken at the March 3, 2025, monthly town board meeting and recorded here on March 28, 2025. These minutes will be board approved at the next town board meeting.

Connie Tesarik – Clerk