

TOWN OF MISHICOT MONTHLY MEETING MINUTES
MONDAY, SEPTEMBER 3, 2024, 7:00 P.M.
MISHICOT TOWN HALL
710 NORTH STATE STREET

CALL TO ORDER

Chairman Stefaniak called the meeting to order at 7:00 p.m. Present were Robert DesJarlais, Dean Anhalt, Tammy Thielbar, Jeff Chalupny and Connie Tesarik.

GUESTS

Pat Shebesta

PLEDGE OF ALLEGIANCE

Chairman Stefaniak led the board in the Pledge of Allegiance.

APPROVE MINUTES OF THE AUGUST 5, 2024, BOARD MEETING

The minutes of the August 5, 2024, Board Meeting were reviewed by the board upon e-mailed receipt.

Supervisor Anhalt moved to approve the minutes of the August 5, 2024, board meeting. Supervisor DesJarlais seconded the motion. All votes in favor. Motion carried.

APPROVAL OF AGENDA AS PRINTED

Supervisor DesJarlais moved to approve the September 3, 2024, monthly meeting agenda. Supervisor Anhalt seconded the motion. All votes in favor. Motion carried.

CORRESPONDENCE

The annual Recycling Cooperative Agreement for 2025 grant funds with Manitowoc County was presented. The clerk had signed and submitted it as a representative of the town. WTA Fall Workshops are set throughout the month of September with various topics pertinent to town operation. A letter was received from Manitowoc County Highway regarding 2023 Wisconsin Act 162 which permits a town to both receive county aid to construct or repair a bridge and also receive funding under the local bridge program. However, the project must be under the supervision and control of the DOT rather than the county highway committee and town board. An email was received from TDS Telecom stating that TDS will be planning to place fiberoptic in the rights of way within the town next year. A request had been made to increase transfer center trash/recycling during the warm summer months due to the smell and inconvenience of keeping trash around until the site is open again. The citizen was referred to the Town of Two Creeks since they manage the site. The clerk had contacted the US Department of Treasury

regarding SLFRF reporting requirements now that the SLFRF (Coronavirus State and Local Fiscal Recovery Funds) have been expended. The response is that reporting continue on an annual basis as it has been done in the past years until such time as closeout reporting instructions are given. The balance of the funds were used to make the final payment on the new ambulance. The clerk received an email from the DOA stating that the town's January 1, 2024, annual estimate of population is 1313. This represents a change of -14 persons since the 2020 Census. The clerk received a copy of the filed petition of annexation on Dollar Lane in the Village of Mishicot. A Permission to Start letter was received from DSPS regarding the Meadow Brook Storage Sheds constructing a commercial building at 35 W. Samz Road. The DSPS has also sent a letter of Conditional Approval for Storage Buildings 4 & 5 at 8832 HWY 147.

The clerk also explained that she received an email from Manitowoc County Highway that the bridge aid request for the maintenance work done on the large culvert on Stangel Road would not qualify for bridge aid since it is an unnumbered structure, and the work was for maintenance. Mr. Chalupny clarified that if the 36" culvert is being replaced, the town would still receive bridge aid for the project.

PUBLIC INPUT

Pat Shebesta reported that a cottonwood tree is down on the St. John's Cemetery. Supervisor Anhalt will look at it. He may want to clean it up himself.

SAMZ ROAD BIL FUNDING PROJECT UPDATE

Supervisor Anhalt has been in touch with Rich Glen and Randy Moss. The land acquisition process continues. PSC documents and the archeological report have been reviewed. We are currently waiting on Frontier with regard to moving utilities. Two of the owners have signed, and one has agreed to sign. Parcels 1, 4 and 6 remain. Fox Hills has no issues or complaint, just waiting on the ROW work to be concluded. Supervisor Anhalt mentioned that there would be an invoice from Randy Moss in the amount of \$2500. Purchase of the land will have to be paid for up front by the town and invoiced to the village for their share. Supervisor Anhalt further stated that so far project costs are below what we had expected. The Ag land is being valued at \$11,000 per acre. Rural Residential property is being valued at \$22,000 per acre. Mr. Chalupny said the stakes can be removed now.

LEVY EXCEEDANCE REQUEST- REVIEW TIME LINE, SET DATE OF SPECIAL TOWN ELECTORS MEETING

The clerk presented a time line for the levy exceedance request procedure. It will follow a similar time line from the request made in 2019. Supervisor Anhalt presented a letter to the citizens that he had drafted. The board had no major changes to the letter. A tentative date for the special meeting may be November 18. Letters will be mailed to every elector. The board is awaiting the assessed value number of the town, which is not yet currently available. That number will complete the citizen letter prior to its mailing.

FLAG PLACEMENT AT THE TOWN HALL

Mr. Chalupny spoke to Fly Me Flag company. A top-mount solar light would cost about \$100. A pole-mounted solar light would also cost about \$100. Zabel Monuments also sells flags and poles and installs them. Mark Koepfel quoted hard wiring from an outlet would run about \$1200, with a photo eye light. Chairman Stefaniak suggests trying a solar light to see how it works. For safety reasons, the solar light should be mounted from the bottom. A bottom mount would also make maintenance easier.

WTA CONVENTION OCTOBER 6-8 IN STEVENS POINT

No comments regarding the upcoming WTA convention. No board members plan to attend.

SEPTEMBER 2024 WTA FALL WORKSHOPS - 9/19 IN GREEN BAY, ROCK GARDENS

The clerk registered for the virtual workshops.

REMINDER: OPEN BOOK - OCT 3, 2024; BOR - OCT 17, 2024 **RESCHEDULED**

As of the typing of these meeting minutes, Open Book has been rescheduled to Thursday, October 24, 2024, from 6:00 p.m. to 8:00 p.m. Board of Review has been rescheduled to Thursday, November 7, 2024, from 6:00 p.m. to 8:00 p.m.

MAINTENANCE ISSUES

Mr. Chalupny discussed center stripping with the board. For safety reasons, it was decided to center stripe the newly sealed roads.

REPORTS TO THE BOARD: DANNY, JEFF, CONNIE, TAMMY, DEAN, ROBERT & LEE

Jeff reported that there are six trees down in the ditches. He is hoping some of his part-time help can assist him in cleaning them up. The culvert replacement project on Barthels is expected to begin Friday the 6th or next week. The "No Parking Signs" for Tisch Mills Road have been ordered. Jeff discussed fixing the dip on Nuclear Road. The county would get time and materials. Jeff may get a number from Northeast. He will have prices by the next meeting. Mr. Chalupny also reported that the Steiners Corners bridge that is shared with the Village of Mishicot will need some work. Bridge work can be discussed at budget time. Jeff will be mowing fence to fence now.

The clerk asked for more clarification on the utility policy for work in the rights of way. New construction and anything over 300' needs a general work permit from the town.

Supervisor Anhalt spoke with Glacierland regarding phragmites spraying. This will also be discussed further at budget time. A UDC permit will be pulled for the Jim Reif project on Zander Road.

Chairman Stefaniak reported on the new ambulance progress.

APPROVE FINANCIAL REPORT

Supervisor Anhalt moved to approve the financial report. Motion seconded by Supervisor DesJarlais. All votes in favor. Motion carried.

MOTION TO PAY THE BILLS

Supervisor DesJarlais moved to pay claims as presented by the clerk. Motion seconded by Supervisor Anhalt. All votes in favor. Motion carried. Claims were approved as presented and checks were signed.

ITEMS FOR NEXT BOARD MEETING

Samz Road BIL grant project update; flag and lighting for the town hall; levy limit exceedance resolution; review letter to town citizens regarding the levy exceedance request; phragmites control; budget amendment if needed; set budget work date and budget hearing date

ADJOURN

Supervisor DesJarlais moved to adjourn the meeting at 8:37 p.m. Motion was seconded by Supervisor Anhalt. All votes were in favor. Motion carried.

The next regular meeting of the Town board will be on Monday, October 7, 2024, at 7:00 p.m. These minutes were taken at the September 3, 2024, monthly Town board meeting and recorded here on September 23, 2024. These minutes will be board approved at the next town board meeting.

Connie Tesarik – Clerk