

## ANNUAL MEETING - APRIL 16, 2024

### CALL TO ORDER

Mr. Stefaniak called the meeting of the electors to order at 7:00 p.m.

Present for the board were Lee Stefaniak, Dean Anhalt, Robert DesJarlais, Tammy Thielbar, and Connie Tesarik. Jeff Chalupny was absent and excused.

### PLEDGE OF ALLEGIANCE

Mr. Stefaniak led the attendees in the Pledge of Allegiance.

### 2023 ANNUAL MEETING MINUTES

Minutes from the 2023 annual meeting were read by Mrs. Tesarik. Mr. Stefaniak asked if there were any additions or corrections to the minutes. **A motion was made by Malcolm Peroutka to approve the meeting minutes. Motion seconded by Glen Johaneck to approve the 2023 annual meeting minutes. All Votes in favor. Motion carried.**

### FINANCIAL REPORT

Mr. Stefaniak presented the 2023 Annual Financial Report and reviewed the revenues and expenditures while the taxpayers followed along on their copy of the report. The Town of Mishicot's total general fund balance for the year ended December 31, 2023 is \$291,608. The Town's General Fund indicates an unassigned fund balance of \$148,503, which represents approximately 23% of the total 2023 general fund original budgeted expenditures. The town auditor advises the unassigned general fund balance to be between 20% and 30% of its annual general fund budgeted expenditures. **A motion was made by Kelly Gretz to accept the financial report. Motion was seconded by Jerome Wotachek. All votes in favor. Motion carried.**

### TAX LEVY - 2024

**Chuck Hoffman made a motion for the Town Board to set the 2024 tax levy, collected in 2025, at budget time. Malcolm Peroutka seconded the motion. All votes in favor. Motion carried.**

### UPCOMING WORK FOR 2024

The town board completed their annual road inspection on Friday, April 12, 2024.

Consideration for upcoming work would include: Chipsealing roads wedged in 2023; a new 24" culvert replacing the current 18" culvert on Barthels Road near Cherney Road; chipsealing Barthels Road. The bids are out at this time and are to be returned by May 6 at 5:00 p.m. The

board also reviewed Nuclear Road between Saxonburg and Tannery. County ARPA funds will be used for 50% of the Barthels Road culvert.

Discussion took place regarding road fixing. County Board Supervisor Lee Engelbrecht was present. He reviewed some of the TRIP; TRIP-D; and ARIP funding for agricultural roads. ARIP is a one-time \$150,000, grant program created as part of the 2023-2025 state budget. The purpose of ARIP is to improve deteriorating agricultural roads. Supervisor Anhalt pointed out that there are very specific requirements for a road to qualify for the ARIP grant and that not many of our roads would qualify for the grant. The Samz Road project is a Federal BIL grant that will be paid 80% by the grant and 20% shared by the Town and Village of Mishicot.

Even with the present \$100,000 increase in the town levy for fixing the town roads, the citizens present showed concern because the repairs are not keeping up with the rate of deterioration.

**Chuck Hoffman moved that the town board take action to increase the town levy \$200,000 over the present levy. Kelly Gretz seconded the motion, effective as soon as can be enacted in 2025 or 2026, whichever can be done sooner. A voice vote was taken. 6 Yeas; 1 nay. Motion carried.**

With the current \$100,000 levy increase allocated for roads/bridges, the Town of Mishicot was able to do the following in 2023:

**Roads:**

Sunrise Lane – Cold Mix Wedging	\$ 26,969.00
Tisch Mills Road (North of Zander) – Cold Mix Wedging	8,250.00
Buck Lane – Cold Mix Wedging	17,979.00
Cherney Road (Near Barthels) - Cold Mix Wedges on edges	6,600.00
Assman Road – (Saxonburg to the East) – Cold Mix Pave	41,133.00
Gravel	<u>14,000.00</u>

\$114,931.00

Plus:

Redo on Saxonburg Road (Two Creeks to Tapawingo) - Single Hot Oil Seal	7,100.00*
Redo Ridge Road – Single hot oil seal coating	<u>3,727.00*</u>
	\$125,758.00

\*Saxonburg and Ridge redone at the expense of Scott Construction w/ black stone purchased by the Town

**Culverts:**

Saxonburg Road at CTH V	7,463.00
Two Creeks Road	7,166.00

Less 50% County Reimbursement - ARPA Grant	- <u>7,314.50</u>	<u>7,314.50</u>
		\$133,072.50
2023 Levy Exceedance Funds		\$100,000.00
Balance Paid from 2023 Town Budget		33,072.50

EQUIPMENT PURCHASES 2024

Mower Replacement

AMBULANCE UPDATE

The Mishicot Ambulance municipalities are still waiting for the chassis to arrive. No firm date has been given. A new ambulance director began in December and is working out well. There will be no electronic recycling fund raiser this year.

FIRE PROTECTION CONTRACT UPDATE

This year the Town has budgeted \$155,251 for fire protection services. The amount of the contracts is based on equalized value and rises and falls in relationship to it. As equalized value increases, so does the cost of fire protection.

The town signed a contract with the Tisch Mills Fire Department in March in the amount of \$45,022.76 effective April 15, 2024 through April 14, 2025 and in July will be signing a contract with the Mishicot Fire Department in the amount of \$110,228.14 effective August 1, 2024 through July 31, 2025.

WAGE REVIEW FOR NEXT BOARD TERM BEGINNING APRIL 2025

**Kelly Gretz moved to increase the annual salaries of the clerk and treasurer by 6% beginning with the new term in April 2025. Motion seconded by Robert Barthels. All votes in favor. Motion carried.**

POSITION	2023-2024
CHAIRMAN	\$4,370 - No Change
SUPERVISORS	\$2,530 - No Change
TREASURER	\$7,680
CLERK	\$12,799

## 2024 OPEN BOOK, BOARD OF REVIEW AND REVALUATION

Board of review will meet at the town hall on Monday, June 3, 2024 at 6:45 p.m. for the purpose of calling the Board of Review into session during the 45-day period beginning on the 4<sup>th</sup> Monday of April. Due to the fact that the town assessor is conducting a revaluation this year, and the assessment roll will not be complete by June 3, the Board of Review will be adjourned until a later date.

### PUBLIC INPUT

Lee Engelbrecht addressed the meeting attendees. Mr. Engelbrecht is the Town Chairman of the Town of Two Creeks, the County Board Supervisor for District 20, a member of the Manitowoc County Highway Committee, The Manitowoc County Land Conservation Committee/UW Extension Education and Agriculture Committee. He is also a representative for the County on the Utility Tax Association and a director of Wisconsin Towns Association District 5. Mr. Engelbrecht updated the attendees regarding county bonding. Mr. Engelbrecht supports the 0.5% sales tax to pay for courthouse updates. He also reviewed the 2024 county road and bridge projects.

### CONSTABLE

Due to the passing of Richard Franz, the Town of Mishicot has hired Danny Liermann as constable.

### WEBSITE UPDATE

The clerk informed the attendees that the town's new website is up and running. The address is still [www.townofmishicot.org](http://www.townofmishicot.org) There remains a lot to be done with the site yet. The clerk has many items she would like to see posted there. The website is a valuable tool that will continue to evolve to meet the town's needs.

### ADJOURN

**Kelly Gretz made a motion to adjourn the meeting at 8:27 p.m. Motion seconded by Jerome Wotachek. Motion carried. Meeting adjourned.**

These minutes were taken at the Annual Meeting of the Electors of the Town of Mishicot on April 16, 2024, and entered into this Minutes book on April 23, 2024. These minutes will be approved at the April 15, 2025 annual meeting.

Respectfully submitted,

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Connie Tesarik – Clerk