

TOWN OF MISHICOT MONTHLY MEETING MINUTES
MONDAY, APRIL 1, 2024, 7:00 P.M.
MISHICOT TOWN HALL
710 NORTH STATE STREET

CALL TO ORDER

Chairman Stefaniak called the meeting to order at 7:00 p.m. Present were Lee Stefaniak, Robert DesJarlais, Dean Anhalt, Tammy Thielbar, Jeff Chalupny and Connie Tesarik.

GUESTS

Malcolm Peroutka, Pat Shebesta, Mike Lambert, Tom Lambert, Chris Cisler, Michelle and Scott Peroutka, Danny Liermann, and Dwight Brubaker

PLEDGE OF ALLEGIANCE

Chairman Stefaniak led the board in the Pledge of Allegiance.

APPROVE MINUTES OF THE MARCH 4, 2024, BOARD MEETING

The minutes of the March 4, 2024, Board Meeting were reviewed by the board upon e-mailed receipt.

Supervisor Anhalt moved to approve the minutes of the March 4, 2024, board meeting. Supervisor DesJarlais seconded the motion. All votes in favor. Motion carried.

APPROVAL OF AGENDA AS PRINTED

Supervisor DesJarlais moved to approve the April 1, 2024, monthly meeting agenda, with Agenda Items 8, 10, 14, and 16 moved to the top of the agenda. Supervisor Anhalt seconded the motion. All votes in favor. Motion carried.

CORRESPONDENCE

The clerk reviewed correspondence received. The Manitowoc County Sheriff's Constable Association will be holding their monthly meeting on Thursday, April 4, 2024; the Village of Mishicot Water Testing Results Report; letter from Spectrum regarding burying the cable line lying above ground at the town hall; letter received from Jodi Cherney, Manitowoc County Dispatch Supervisor, requesting information from the towns on how they want their respective deer carcasses handled (May agenda); letter from Bob Ziegelbauer regarding Manitowoc County ARPA Voluntary Program deadlines

PUBLIC INPUT

None

SAMZ ROAD BIL FUNDING PROJECT UPDATE – APRIL 4 ONLINE MEETING

A virtual meeting regarding real estate startup acquisition will be held on April 4, 2024, with DOT, JT Engineering, Moss & Associates; Steiro Appraisals; the Village of Mishicot and the Town of Mishicot. Lee Stefaniak, Robert DesJarlais, and Dean Anhalt plan to attend. The Town and the Village will need to sign a plat document when complete.

In the interest of getting the guests through the meeting quickly, Supervisor Anhalt moved to table this agenda item until the end of the meeting. Motion was seconded by Supervisor DesJarlais. All votes in favor. Motion carried.

DWIGHT BRUBAKER CONDITIONAL USE PERMIT REQUEST FOR THE SAMZ PROPERTY ON W. SAMZ ROAD

Mr. Anhalt moved that the Town write a letter of recommendation to Manitowoc County Park and Planning stating the town is in favor of the zoning change from Exclusive Agriculture to Rural Residential and also the issuance of a conditional use permit for Dwight Brubaker to operate a business to construct and display mini barns on Parcel No. 013-008-002-000.00. Motion seconded by Mr. DesJarlais as long as the setbacks are sufficient. All votes in favor. Motion carried.

MIKE LAMBERT CONDITIONAL USE PERMIT NON-METALLIC MINING ON TWO CREEKS ROAD

Mr. Anhalt moved that the Town write a letter of recommendation to Manitowoc County Park and Planning stating the town is in favor of issuing a conditional use permit for mining sand and also a variance from the county's setback requirements, for this purpose, on Parcel No. 013-107-011-004.00 located on Two Creeks Road in the Town of Mishicot, with the pit closing and hauling to cease by August 31, 2024, and further that all loads are trucked to the west to CTH B in order to protect town roads. Motion seconded by Supervisor DesJarlais. All votes in favor. Motion carried.

ADDRESS FOR OUTBUILDING AT 16607 CTH B (GOOD TIMES PROPERTY)

Scott and Michelle Peroutka are requesting an address number for the clubhouse building on their parcel at 16607 CTH B. The reason for the request was first for safety for the youth baseball that uses the ball diamond and outbuilding. Having an address could help expedite emergency response to calls originating from that area of the parcel. Second, they are wanting to add a new electrical service to the clubhouse. Supervisor Anhalt has no problem issuing another address to the parcel in this case. He suggested putting another marker north of the driveway. Jeff Chalupny will place the second address sign on its own post. The sign and post are the town's expense. The post is not to be moved once placed. **Supervisor DesJarlais moved to allow the additional clubhouse address at the 16607 CTH B Good Times parcel. Motion seconded by Supervisor Anhalt. All votes in favor. Motion carried.**

POSSIBLE FILLING OF VACANT CONSTABLE POSITION

Danny Liermann has been temporarily hired to act as constable for the Town of Mishicot at a rate of \$85 per call, mileage at the standard Federal rate, plus \$60 for each meeting attended. He will provide a written summary of calls. Supervisor Anhalt moved to hire Danny Liermann as constable for the Town of Mishicot. Supervisor DesJarlais seconded the motion. All votes in favor. Motion carried. A letter will be sent to the Sheriff's Department to let them know of the change.

VAN DRIEL CERTIFIED SURVEY MAP STH 147

The board reviewed the CSM submitted by the Van Driels. All board members approved.

JAKE BRAKING ON CTH BB THROUGH TISCH MILLS

The board investigated the complaint received regarding jake braking in Tisch Mills. There are already three "No Jake Braking" signs in the area. The board asked the clerk to send a letter to the Kewaunee and Manitowoc County sheriffs telling them that we have been having issues with complaints in the Tisch Mills area. The letter will ask for more patrol in the area. The board would also like the counties to look into ways that could improve the situation. Supervisor Anhalt noted that currently trucks leaving the mill cannot see any signs since the signs are to the east of the entrance of the mill. Some suggestions could be more patrol, better signage, or add orange flags to jake breaking signs and to have signs in all directions.

CEMETERY DEED FOR BRIAN AND NAOMI BOHMAN

The cemetery deed for two plots on Saxonburg Cemetery on Benzinger Road purchased by Brian and Naomi Bohman was approved by the town board. Supervisor Anhalt marked the plots with stakes. He will replace the stakes with pavers to better mark the plots.

COUNTY ARPA FUNDS AND 2024 CULVERT REPLACEMENTS

Jeff Chalupny measured for a new 30" culvert on Barthels Road, the first one off of Cherney Road. Bids should be returned by the May meeting. The bid will include asphalt paving. Supervisor Anhalt requested placing the ARPA final request notice to the county for the June meeting.

TOWN ROAD PROJECTS UPDATE FOR 2024

Jeff Chalupny met with Scott Construction and looked at the wedged roads from last year, as well as Tapawingo and Nuclear, east of Saxonburg Road, and all of Barthels Road. Jeff said Scott suggested not trying to do anything with Assman. He suggested additional chip sealing the bad spots. Chip sealing should be done on Buck Lane, Sunrise Lane, Tapawingo and Barthels. Jeff will put it out for bids. The bids will be scheduled to be back by the May 6 meeting. The town shall have the right to reject any and all bids.

ANNUAL MEETING DATE – TUESDAY, APRIL 16

The Annual Meeting date is Tuesday, April 16, 2024, at 7:00 p.m.

ROAD INSPECTION DATE

Road inspection will be done by Mr. Chalupny and the board on Friday, April 12, 2024, at 8:00 a.m.

2024 BUDGET REVIEW

The clerk reported that the 2024 Budget is in good shape.

NOXIOUS WEED ORDINANCE REVIEW

Supervisor DesJarlais presented the draft noxious weed ordinance he compiled for review by the board. Supervisor Anhalt made the following suggestions: 1) On Page 3 add that compensation of the weed commissioner will be reviewed annually as is the compensation of the other part-time employees; 2) Section XI. Define Chapter 74 with regard to the tax roll; and 3) The town will respond with a hearing date within seven days (not 5 days). Supervisor DesJarlais will make the changes and will present the updated document at the May board meeting.

DOT SALT CONTRACT FOR 2024-2025

Mr. Chalupny reported that he returned the completed DOT Salt Contract for 2024-2025. No prices are known at this time. The order is for 100T, with the village receiving 25 tons of salt in January.

WELL MONITORING CONTRACT RENEWAL WITH LEMMENES HYDROMETRIC SERVICES

Supervisor Anhalt moved to renew the well monitoring contract with Lemmenes Hydrometric Services. Motion seconded by Supervisor DesJarlais. All votes in favor. Motion carried.

SAMZ ROAD BIL FUNDING PROJECT UPDATE – APRIL 4 ONLINE MEETING CONTINUED

Supervisor Anhalt reviewed the plat received from JT Engineering. The town needs to sign and date and include printed name. The town and village sign one page. The village signs the other one alone. Mr. Anhalt will obtain the necessary village signatures and will get the documents back to JT Engineering. (As of the typing of these minutes, the plat pages are still in review.)

MAINTENANCE ISSUES

The cab mounts on #352 are finished; however, now Truck #352 hasn't been starting. At one point it left Jeff on Highway 310. The county hauled it to Nelson Truck. Jay Metz picked it up

while Jeff was on vacation. The person Jeff needs to talk to about repairs made is also now on vacation. Jeff will find out what the issue was when the man from Nelson Truck returns.

REPORTS TO THE BOARD

Mr. Chalupny said crack filling material is here. The clerk reported she renewed the town's SAM registration for another year. The treasurer reported that she still has 12 unlicensed dogs. Supervisor Anhalt reported that he received a complaint from a Fox Lane resident that his chickens were killed by his neighbor's dog. Mr. Anhalt also noted that WPS still has not cleaned up the cedars left in the right of way. He plans to contact WPS to take care of the issue. If it is not resolved, we may need to withhold their utility permits until it is taken care of. Supervisor Anhalt also reported on the service change at the hall from Frontier to Spectrum. He noted that the Frontier statement showed service through March 13 and that the town has a credit. He asked that the clerk watch the Spectrum statement when it arrives to see what date service began. Supervisor DesJarlais reported on the noise complaint on Sunset. He made contact on March 22 and 24. The complainants said it has been quiet. Now there is a concern over bright lights shining into the neighboring home. There have also been instances of gunshots. Supervisor DesJarlais will look into the nuisance aspect.

APPROVE FINANCIAL REPORT

Supervisor Anhalt moved to approve the financial reports as presented. Motion seconded by Supervisor DesJarlais. All votes in favor. Motion carried.

MOTION TO PAY BILLS

Supervisor DesJarlais moved to approve the financial reports as presented. Motion seconded by Supervisor Anhalt. All votes in favor. Motion carried.

ITEMS FOR THE NEXT BOARD MEETING

Samz Road BIL Project update; set Board of Review Date to meet and adjourn for June 3; road work and culvert bids for 2024; weed ordinance; Annual Meeting review; deer carcass disposal plan; part-time road worker wages; Plan Commission appointments (term ending April 30, 2024); Memorial Day Temporary Beer License application for St. Isidore the Farmer

The next regular meeting of the Town board will be on Monday, May 6, 2024, at 7:00 p.m.

These minutes were taken at the April 1, 2024, monthly Town board meeting and recorded here on April 6, 2024. These minutes will be approved at the May 6, 2024, town board meeting.

Connie Tesarik – Clerk